

**West Point Project – U.S. Army Corps of Engineers
VOLUNTEER VACANCY ANNOUNCEMENT**

Posted: 1/12/2018



Current Volunteer Coordinator:

Park Ranger Rebecca Downey

Rebecca.m.downey@usace.army.mil 706-645-6113

West Point Project Management Office

500 Resource Management Drive

West Point, GA 31833

About West Point Project

West Point Lake is located on the Georgia/Alabama state line just north of Opelika, AL and Columbus, GA and south of Atlanta, GA. The Project is one of many on the Chattahoochee River operated and managed by the U.S. Army Corps of Engineers for the purpose of flood control. Today, the U.S. Army Corps of Engineers – West Point Project manages 21 Day-Use Parks including three beach areas and four campgrounds (Whitetail Ridge, Holiday, Amity and R. Shaefer Heard Campgrounds). The West Point Project averages 1.5 million visitors annually. There are 525 miles of shoreline with 25,864 acres of water. Seasonally, there are 10,000 acres of USACE managed hunting in addition to another 10,000 managed by the WMA. West Point Lake is quiet, lots of wildlife, 21 miles of multiuse trails, has 2 leased marinas, and is known for its wide range of recreation uses including fishing, kayaking, boating, sailing, hunting, biking, hiking, swimming and diving opportunities.

Volunteer Program

The Volunteer Program is an essential part of West Point Project operations that allows our many parks and campgrounds to remain open, provide clean facilities to the public and to provide knowledge and education to the estimated 1.5 million visitors who come to West Point Lake every year. During the summer recreation season, the Volunteer Program averages 32 total volunteers who assist with daily park operations. Seasonal opportunities are available to both single and couples who can dedicate 20 hours/week of services in return for full-hookup on-site camping at designated locations.

Four types of volunteer positions are available including:

Volunteer Village: Total of 10 volunteer host sites. Located in a closed section of Amity Campground on the Alabama side of the lake. Volunteers are required to work 20 hours/week.

Beach Host: Three beach areas (Rocky Point, Earl Cook and Yellowjacket Park) having two host sites per park at the entrance. Volunteers are required to work a 24 hour, four day on/off rotation from May – September.

Winter Sitter: Seasonal off-season position that is needed in the three Day-Use Parks listed above and three campgrounds (Whitetail Ridge, Holiday, Amity Campgrounds only). Volunteers are responsible for monitor the parks activities daily and reporting any vandalism or water leaks during cold weather. Volunteers average 6 hours/week but may perform other tasks as needed.

Campground Winter Host: R. Shaefer Heard Campground is the only campground that remains open during the winters season with 54 campsites available for occupancy during this time. Two host sites are located at the entrance of the campground. Volunteers are required to work a 24 hour, seven day on/off rotation from October – March.

Stateline: Located in a permanently closed campground in an area called Old Stateline Road. Volunteers are responsible for monitoring activities in this park acting as a “Winter Sitter” all season. Volunteers are required to work a minimum of 20 hours/week and are assigned tasks to assist in the Project Management Office and park operations as needed. Due to this location being rural, couples are preferred.

Amenities Provided to Volunteers:

- Full Hookup camp site including a paved RV pad, 30/40 amp electric, water, septic, fire pit, lamp hanger and tent pad.
- No WIFI, internet or cable is provided.
- Free Laundry is provided and is located in the Volunteer Village to all volunteers.
- For some positions: Gas Mileage reimbursement for use of personal vehicles.

For more information please visit:

<http://www.sam.usace.army.mil/Missions/Civil-Works/Recreation/West-Point-Lake/>

<http://facebook.com/westpointlake.usace>

AVAILABILITY

Requirements:

- Should have a factory built, self-contained camper or RV unit with insurance
- Pets ok, must be on leash at all times, no animals in gatehouses or to accompany you during work tasks unless it's a certified service animal. (no pets permitted at Yellowjacket Park)
- Must utilize their personal vehicles to perform tasks inside park, some positions permit use of a shared government vehicle. Golf Carts are not permitted.
- Should be in good health, able to lift 15 lbs and be able to walk on all terrain without issue.
- Must complete all necessary volunteer paperwork including passing a background check (we provide and pay) and have a valid driver's license.
- Must be a US citizen
- No minors under age 16 may live with you
- Minimum of 3 month commitment to on-site service. Volunteer agreement lengths are written for 6 month or thru end of volunteer season/vacancy announcement. Volunteers may be granted extensions into the next winter or summer season after evaluation.



VACANCY # 1

Beach Host "B" : Earl Cook Recreation Area

Seeking: Qualified Couple (two person team)

Timeframe: 19 May 2018 – 3 September 2018

Training Dates: 15 May 2018 and 17 May 2018

Work Commitment: Work a 4 day on/off rotation during provided timeframe. To act as 24 hour on-duty Volunteer Park Host for emergencies during your 4 day work shift. To be present and accessible as a Volunteer Beach Host from 10:00am – 9:00pm EST during your 4 day rotation. Flexible break schedule throughout the day. Couples are preferred to be both present at the gatehouse and do park patrols. Some Holidays and weekends may fall on your assigned work days.

Work Duties:

- Open and Close Beach Area gates at 10:00am and 9:00pm EST
- Visitor Assistance: Assist visitors with providing park amenity information, providing directions to the section of the park that best fits their recreation needs, provide reminders about rules and policies, communicate proper instruction to use the self-service fee station.
- Volunteers will NOT be handling or touching money, no computer or cash register needed for job duties.
- Water Safety: Oversee the Life Jacket Loaner Station and ensure all issued life jackets are returned at the end of the day. Demonstrate and/or communicate proper use of life jackets and throw rings. Volunteers WILL NOT be acting as life guards.
- Inspect park for rules and policy violations, report directly to Park Rangers on-duty, ensure a clean park before and after beach hours (10:00am – 9:00pm) by picking up trash, cleaning pedestal grills and walking shoreline. Volunteers WILL NOT be acting as ground maintenance (no mowing, plumbing, electrical or custodial duties apply).
- Ensure the reservable shelter(s) are prepared for registered group before opening the beach.

Gas Mileage Reimbursement: Not authorized for this position. Average daily mileage thru park: 6.0mile



VACANCY # 2 Volunteer Village – Camping Sites Ground Crew

Seeking: Couples (preferred) or Qualified Singles

Timeframe: 15 February 2018 – 1 November 2018

Training and Meeting Dates: Monthly meetings TBD; On-Site Work Training: 20 February 2018

Work Commitment: A 20 hour/week work commitment is required for on-site occupancy. If a couple is approved, it is up to the couple to determine how to split the work load. Flexible work schedule between Mondays – Thursdays. Some holiday and weekend work may be required.

Persons should be physically able to bend over, reach, push and pull.

Work Duties:

- Volunteers will be assigned an adjacent campground to which they are responsible for site cleanliness and preparation before and after visitor occupancy.
- Volunteers will be provided the necessary tools to: Blow off campsites using gas hand held leaf blower, shovel out and clean fire rings, clean pedestal or fire rings grills, ensure shoreline and surrounding tree line is clean of trash.
- Volunteer are to report excess amount of visitor trash and site hazards to the on-duty campground gate attendants.
- Volunteers are not “on-call”, but should complete their assigned campsites within the Monday-Thursday schedule to work around site occupancy and weather conditions.
- Volunteers will also be assigned Bluebird Boxes to inspect during the spring/summer season in their assigned areas. Boxes may require personal hand drills or screw driver for access. Surveys of the bluebirds are done every two weeks.
- Volunteer may assist with extra special events and water safety assignments throughout the recreation season as needed.

Gas Mileage Reimbursement: Authorized Mileage Reimbursement for approved documented travel to and from assigned work sites. Commutes are typically from Amity Campground to any of the other 3 USACE managed campgrounds. Trucks are recommended to properly transport work equipment (gas cans and buckets of campfire ash).



VACANCY # 3 Volunteer Village – Water Safety and Ranger Assist

Seeking: Qualified Couples (two person team)

Timeframe: Immediately – 1 October 2018

Training and Meeting Dates: Monthly meetings TBD;

Work Commitment: A 20 hour/week work commitment is required for on-site occupancy.

Special Requirement: Available on Holidays including Memorial Day, Independence Day and Labor Day and most weekends. Should communicate well with the public on a level for children and adults. Persons with artistic abilities may receive special painting projects around the lake.

Work Duties:

- This unique volunteer position will focus on providing direct support to Park Rangers as they perform monthly assignments such as Traffic Counter reports. In addition, this position will work directly with the Water Safety Coordinator to work with the public in the parks or in the Visitor Center.

Gas Mileage Reimbursement: Authorized Mileage Reimbursement for approved documented travel to and from assigned work sites. Some use of a government vehicle may be required – additional Drivers Safety Course Training will be provided as part of training.



VACANCY # 4 Volunteer Village – Park Ground Crew and Collections

Seeking: Couples or Qualified Singles

Timeframe: April 2018 – 1 October 2018

Training and Meeting Dates: Monthly meetings TBD;

Work Commitment: A 20 hour/week work commitment is required for on-site occupancy.

Special Requirement: Persons should be physically able to bend over, reach, push and pull. Will be signed on as an “Authorized Fee Collector” and must complete an approved GSA Drivers Safety Course (Training provided on-site). Work days will fall on weekdays.

Work Duties:

- Will be required to perform weekly honor vault station collections and counting with another volunteer and/or Park Ranger.
- Will be required to collect trash cans and clean shoreline at select day-use parks to be disposed of at appropriate disposal station on the Project. Twice a week.

Gas Mileage Reimbursement: N/A – Use of Government Vehicle Required.



VACANCY # 5 Volunteer Village – Wildlife and Habitat Improvement

Seeking: Couples or Qualified Singles

Timeframe: Immediately – 1 October 2018

Training and Meeting Dates: Monthly meetings TBD;

Work Commitment: A 20 hour/week work commitment is required for on-site occupancy.

Special Requirement: Persons should be physically able to bend over, reach, push and pull. Perfect position for the outdoor nature lover who is not afraid to get their hands dirty.

Work Duties:

- This unique volunteer position will focus on providing support to our various wildlife programs including surveying and monitoring of Blue Bird Boxes, maintaining the Project Office Butterfly Garden and assisting NRM Rangers with other Screech Owl and Duck Box surveys as needed.
- This position also requires volunteers to inspect existing multipurpose use trails totaling 20 miles and improving campsites by ensuring safe walkways down to the shorelines (minor under brushing using hand tools)

Gas Mileage Reimbursement: Authorized Mileage Reimbursement for approved documented travel to and from assigned work sites. Some use of a government vehicle may be required – additional Drivers Safety Course Training will be provided as part of training.

